

ELEVEN EASY STEPS TO ENROLL IN CIIT'S K12 PROGRAM



STEP 1

GET AN APPLICATION FORM

ASK FOR AN APPLICATION FORM FOR INCOMING SENIOR HIGH STUDENTS AT THE CIIT ADMISSIONS OFFICE.

STEP 2



FILL-UP THE FORM

COMPLETE AND GIVE BACK THE FORM TO THE ADMISSIONS OFFICE.

STEP 3



PAY THE ENTRANCE TEST FEE

AFTER SUBMITTING THE APPLICATION FORM, GO TO THE CASHIER AND PAY THE ENTRANCE TEST FEE. IF YOU WANT TO INQUIRE ON DISCOUNTS, CALL 411-1196

STEP 4



TAKE THE ENTRANCE TEST

AFTER PAYING THE FEE, YOU MAY TAKE THE TEST. ENTRANCE EXAMINATION IS SET ON MONDAYS THROUGH SATURDAYS FROM 10:00 AM TO 4:00 PM.

STEP 5



WAIT FOR THE TEST RESULT

CIIT WILL CONTACT YOU IF YOU PASSED THE TEST.

STEP 6

PREPARE THE REQUISITES

- PRESENT A PHOTOCOPY OF YOUR BIRTH CERTIFICATE (FROM NSO).
- YOU ALSO NEED THE ORIGINAL COPIES OF YOUR CERTIFICATE OF GOOD MORAL CHARACTER, REPORT CARD, AND NATIONAL CAREER ASSESSMENT EXAMINATION (NCAE) CERTIFICATE.
- DO NOT FORGET YOUR CIIT ENTRANCE TEST AND MEDICAL EXAMINATION RESULTS, TOO. (THE ADMISSIONS OFFICE WILL ISSUE THE REFERRAL FORM FROM CIIT'S PARTNER CLINIC BEFORE ENROLLMENT).

STEP 7

SUBMIT YOUR CREDENTIALS

MAKE SURE YOUR PAPERS ARE COMPLETE WHEN YOU GIVE THEM TO THE ADMISSIONS OFFICE.

STEP 9

PAY THE REQUIRED FEES

SETTLE THE SUM SHOWN ON THE ASSESSMENT FORM.

STEP 8

GET AN ASSESSMENT FORM

GET AN ASSESSMENT FORM FROM THE CASHIER.

STEP 10

GET REGISTERED

RETURN TO THE REGISTRAR FOR REGISTRATION AND ENROLLMENT.

STEP 11

TAKE YOUR SCHEDULE



THE REGISTRAR WILL GIVE YOU TWO COPIES OF YOUR REGISTRATION FORM ALONG WITH YOUR FINAL SCHEDULE.

CLASSES START NOW!

WHAT ARE YOU WAITING FOR? ENROLL AT CIIT PHILIPPINES' K-12 PROGRAM NOW !



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